

BASKETBALL CONNECT

GUIDE

CREATING & NOMINATING TEAMS



Teams



Actions Required

Actions

1

De-Registration

0

Awaiting Approval

Suspensions

0

Offline Refund Required

4

Awaiting Refund

Government Vouchers

0

Pending

Overview

New updates are coming later this year

Navigate to the Teams Module.



Home



User



Registration



Teams



Fixtures



Match Day



Communication



Shop & Tickets



Officials



Finance



Advertising



Websites



Evaluations



Accreditation
Check



Team Sheet

Team Sheets

By Competition

By Registration Source

Year

2026

Competition/ Program

Example Comp - Tournament

Select Competition which you wish to create/ nominate teams for.

Participants

Search...

Action

DOB From

dd-mm-yyyy

DOB To

dd-mm-yyyy

☒ Excl. Assigned

Name

Organisation

Role

Req

Reg
StatusReg
Grp

Division

Team

Payer
Type

No data

<

1

>

10 / page

Teams

Search...

Action

Hover over Action button and select Create Team.

Division

All x



Team Name

Division

R #

P #

C #

M #

O #

Reg Status



No data

<

1

>

10 / page

Create Team

Bulk Register Teams

Export

Import

Change Division

Communicate

Manage Clearances

Submit All For Grading

Submit For Grading





Team Sheet

Team Sheets

By Competition

By Registration Source

Year

2026

Competition/ Program

Example Comp - Tournament

Participants

Q Search...

DOB From

dd-mm-yyyy

DOB To

Give your team a short, clear name.

From the drop down menu, select the Division which you would like to nominate this team into.

Add Team



The maximum file size can be 15 MB

Team Name*

Girls Example Team 1

Division*

U18 Girls

Close

Add Team

Q Search...

Action

Incl. Deleted

Division R # P # C # M # O # Reg Status Grade Chat



No data

< 1 > 10 / page

< 1 > 10 / page

Submit All For Grading

Submit For Grading





Team Sheet

Team Sheets

By Competition

By Registration Source

Year

2026

Competition/ Program

Example Comp - Tournament

Participants

Search...

Action

DOB From

dd-mm-yyyy

DOB To

dd-mm-yyyy

☒ Excl. Assigned

Photo

Name



Organisation



Role



P



R



C



M



O



Reg Status



Grade



Chat



...

Once you have clicked Add Team, the team will then show under the Teams side of the page.

No data

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1

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10 / page

Teams

Search...

Action

Division

All ×

☐ Incl. Deleted

Team Name



Division

R #

P #

C #

M #

O #

Reg Status

Grade



Chat



...



Girls Example Team

1

U18 Girls

0

0

0

0

0

Not Required

Not

Submitted

...

NOTE: While you have created the team, the team will not show for the competition organiser until you have submitted it for grading. The Grade column is an easy way to check the status of a team registration.

Submit All For Grading

Submit For Grading



2026

Example Comp - Tournament

✓ Success

Participants

Q Search...

Action

DOB From

dd-mm-yyyy

DOB To

dd-mm-yyyy

✓ Excl. Assigned



Photo

Name

Organisation

Role

Req

Reg Status

Reg Grp

Division

Team

Payer Type



No data

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10 / page

Teams

Q Search...

Action

Division

All x

☐ Incl. Deleted

Team Name

Division

R #

P #

C #

M #

O #

Reg Status

Grade

Chat



Girls Example Team 1

U18 Girls

0

0

0

0

0

Not Required

Not Submitted



Girls Example Team 2

U18 Girls

0

0

0

0

0

Not Required

Not Submitted



Girls Example Team 3

U18 Girls

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Not Required

Not Submitted



Girls Example Team 4

U18 Girls

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Not Required

Not Submitted



Boys Example Team 1

U18 Boys

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Not Required

Not Submitted



Boys Example Team 2

U18 Boys

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Not Required

Not Submitted



Boys Example Team 3

U18 Boys

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Not Required

Not Submitted



Boys Example Team 4

U18 Boys

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0

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Not Required

Not Submitted



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1

>

10 / page

Once you have created all your teams, select Submit for Grading to move the the grading area.

Submit All For Grading

Submit For Grading





Proposed Team Grading

[Export Teams](#)

Year:

2026

Competition/ Program:

Example Comp - Tournament

Division:

U18 Boys

Team	Team Name	History	Proposed Grade	Final Grade	Comments	Action
1	Boys Example Team 1		A/1			...
1	Boys Example Team 2					...
1	Boys Example Team 3		A/1			...
1	Boys Example Team 4		A/1			...

[Back](#)[Save](#)[Submit](#)

Click Submit and repeat for all other Divisions.